SYP APPLICATION FORM

Please complete this form in type or write clearly in black ink

GDPR - Space Youth Project may retain the information you provide on this form on our computerised systems to process your application.

Post Applied For:

Name Title: Forename Surname

Preferred Pronoun: He/him

Address

Post Code:

Home Phone Mobile Phone

Email Address

Date of Birth Nationality

National Insurance Number

Work History - Start with your most recent job and work back

Employer	Position held and brief description of duties	Date from – to

Amended 27th July 2020 (HG)
Reviewed & Approved: 27th July 2020 (HRW)
Next Review Date: 1st March 2021

Education and Training Start with your most recent and work back.

University, college, school or other	Course studied and qualifications achieved	Date from – to

Personal Statement

Please state the reasons why you are applying for the post and what you think you can bring to it and to our organisation

Availability – please check all that apply

Day	Morning	Afternoon	Evening	All Day
Monday	☐	☐	☐	☐
Tuesday	☐	☐	☐	☐
Wednesday	☐	☐	☐	☐
Thursday	☐	☐	☐	☐
Friday	☐	☐	☐	☐
Saturday	☐	☐	☐	☐
Sunday	☐	☐	☐	☐

Driving: Do you have full, current driving licence? Plea Do you have use of a car? Plea

Do you have any endorsements? If so, please give details	

Referees

Please give the names of two referees, one of whom should be your present of most recent employer. Please note that you may not give the name of someone who is related to you

Name		Name	
Address		Address	
Phone		Phone	
Email		Email	
Job Title		Job Title	
Relationship to you		Relationship to you	

Should you be shortlisted may we approach this person prior to interview?

No Yes

It is a requirement that all staff must undergo an enhanced Criminal Disclosure Check and any position offered is subject to the satisfactory completion of this process. To enable us to complete this check please sign below giving consent that we can share your name and email address with the appropriate body to process the check.

I consent to Space Youth Project sharing my name and email address to the appropriate body to complete the DBS checking process.

Signature:		Date:	

I confirm that, to the best of my knowledge, the information I have given on this form is correct

Signature		Date	

Please return your completed form to the address below, either by post or email to hello@spaceyouthproject.co.uk Or post to:
Space Youth Project,
c/o Bournemouth & Poole College,
North Road,
Poole, Dorset.
BH14 0LS

Please also return you equal opportunities monitoring form with your application, the monitoring form is detached from your from and stored separately. We use the monitoring forms to compile data on general trends in our application only

SPACE YOUTH PROJECT

Equal Opportunities Monitoring Form

We take equal opportunities very seriously. Filling in as much as possible on this form will assist us to ensure that we have not discriminated on grounds of gender identity, age, sexual orientation, religion or belief, disability, race, colour, or ethnic or national origin. However, you are free to leave blank any part of the form you would prefer not to fill in.

The information you give will not be used as part of the selection process for the post you are interested in. The information is totally confidential and will be anonymous. It will be processed completely separately from your application form.

Title of post

Gender identity

Male ☐
Female ☐
Other ☐
Prefer not to say ☐

Age

20 and below ☐
21 to 30 ☐
31 to 40 ☐
41 to 50 ☐
51 to 60 ☐
61 to 65 ☐
Over 65 ☐
Please specify _____

How do you identify

Lesbian ☐
Gay ☐
Trans ☐
Bisexual ☐
Heterosexual ☐
Prefer not to say ☐
Other ☐
Please specify _____

Religion or belief (if any)

Please specify _____

What are your ethnic origins?

White ☐
Mixed Ethnicity ☐
Asian ☐
Black ☐
Chinese ☐
Other ☐
Please specify _____

Do you consider yourself to be disabled?

Yes ☐
No ☐
Please specify _____

Where did you learn about this post?